

Record of operational decision

Decision title:	Herefordshire Natural Flood Management Project – extension of the existing contract with Hydro International Data Insight and Analysis
Date of decision:	11 June 2024
Decision maker:	Mark Averill, Service Director Environment and Highways
Authority for delegated decision:	<p>Cabinet Member Decision 20 April 2022 Herefordshire Natural Flood Management (NFM) Project</p> <p>b) All operational decisions and spend of the £1,273,600 funding in accordance with the Business Case (Annex 1) be delegated to the Interim Service Director Environment, Highways and Waste, in consultation with the Cabinet member for Infrastructure and transport.</p> <p>The authorisation limit is within the financial procedure rules and is sufficient for the decision and that the officer has authority under the contract procedure rules.</p>
Ward:	Countywide
Consultation:	Finance, Legal, Procurement, Communications, Cabinet Member for Infrastructure
Decision made:	To extend the existing contract with Hydro International Data Insight and Analysis for the provision of River and Rainfall Monitoring of the Herefordshire NFM Project for a period of 2 years to 31 May 2026 at a value of £17,014.
Reasons for decision:	<p>It was identified within the Project's approved Business Case that the ability to gather evidence would help demonstrate the benefits that NFM has on the project's catchment areas. The provision of Timeview Telemetry will ensure communities and Herefordshire Council continue to have access to real time data, building on the project's strong community engagement.</p> <p>The contract was procured by open tender in 2018, in compliance with the council's contract procedure rules. The requirement is to implement the extension option that was set out in the original tender process. Whilst it contained an option to extend for five years, we extended the contract for three years in May 2021. This further extension of two years has a total value of £17,014 and covers the renewal of the Timeview Telemetry, maintenance and gauging programme for 15 sites (nine water level and six rain gauge sites).</p> <p>As per the contract variation process, the original contract may be varied without a further procurement process subject to the increase in cost being less than 50% of the original value.</p>
Highlight any associated risks/finance/legal/equality considerations:	<p>Financial</p> <p>The Project is externally funded through Flood Defence Grant in Aid (FDGiA) and Local Levy funding. The Project's approved Business Case allocated a budget of £77,000 for river and rainfall monitoring and research and therefore awarding this contract of £17,014 is within the approved budget.</p>

	<i>Legal</i> <i>Procurement</i>
Details of any alternative options considered and rejected:	Do nothing. This has been rejected as it would not be in accordance with the Project's approved Business Case.
Details of any declarations of interest made:	

Signed.......... Date: 11 June 2024